

GSLC

Process for Use of Funding Line Items in Spending Plan

GOAL: The goal of the “Funding” Line items in the spending plan was to:

- Address needed flexibility during COVID where there is a lack of clarity on in-person worship, programs that can occur remotely, new needs that may occur, etc
- Encourage revitalization of programs through development of some new programs, and more thought prior to repeating programs.

Timing: Spending requests will be reviewed by Council at its monthly meeting. To avoid all funds being depleted in month 1, council will divide the funding totals by 4 which will become the disbursement limit per quarter. Council reserves the right to exceed the quarterly amount if there is a special need.

Process:

- Teams should strive to submit requests at least 2 months in advance of need. Ideally an overall quarterly/yearly plan is developed to better forecast upcoming needs.
- Any committee wishing to apply for funds should submit information requesting use of funds by filling out the attached form with the following information:
 - Description of use of funding
 - Who will the program impact?
 - Is this a new program?
 - If this is not a new program, what is the rationale for repeating the program? What is the impact of the program?
 - Amount requested as well as total cost of the program, if not total amount
- The committee’s council liaison or committee chair should attend and be versed in the request and be able to speak to it at council.
- Council will make every attempt to communicate decisions by the Friday after the council meeting.

