

Guidelines for Altar Guild

Early Altar Guild (*60-45 minutes before worship begins*)

- Set up for worship following guidelines posted in the sacristy
- This includes
 - Filling communion cups with wine and juice
 - Setting up altar with bread, wine and GF wafers
 - Setting out collection buckets, Friendship cups and hand sanitizers
 - Putting the flowers in place
 - Lighting candles
 - Checking in with Pastor

Late Altar Guild (*immediately following worship for 15-30 minutes*)

- Clean up and put away communion wine, juice, bread etc.
- Extinguish the candles
- Take down the flowers and placing them in cans for flower delivery people.
- Clean up the altar area

Special Services (such as festivals, baptisms, and funerals)

- In addition to the above there will be additional instructions posted
- Volunteers are occasionally needed on days other than Sundays to set up and decorate.

New Altar Guild members are always welcome! We will gladly guide you through the work that we do.

Altar Guild Coordinators Ellen Parker Alice Cotton any time.